

Oct. 18, 2023

Harmony Grove- Okee Jt Minutes

Commissioners Present at roll call; Breunig, Henry, Benson, Tatro, Wolter-teleconference.

Employees Present; Connie Sears, Josh Brodeur

Citizens;

1. Called to order by President Henry at 6:00 p.m. Proper notice given in compliance with Wisconsin State Statute # 19.84. Roll call was taken.
2. **Public Input-** None
3. **Sept. 27, 2023 Meeting Minutes** – Wolter / Benson motioned to approve the Sept 27, 2023 Meeting Minutes. Motion carried.
4. **Superintendent Report-** Josh reported the portable generator has been tested at both main lift stations. The design of the 3<sup>rd</sup> lift station will begin next fall, 2024.
5. **Clerk Report-** Sears reported everything is going well.
6. **Treasurer Report-**
  - a. Motion by Wolter / Breunig to accept the Operating Income / Budget Statement ending Sept. 30, 2023 as presented. Motion carried.
  - b. Motion by Wolter / Tatro to accept General Ledger dated Sept. 1- Sept. 30, 2023. Motion carried.
  - c. Motion by Wolter / Benson to approve Oct. 2023 check register with check #'s 2191-2210 and A21099 – A21103, for a total of \$29,256.18. Motion carried. (Clerk's note 6:09 Rand arrived.)
7. **2024 Expense Budget-** The Commission reviewed the 2024 Expense Budget. Wolter / Benson motioned to approve the 2024 Expense Budget. Motion carried unanimously.
8. **Accountability/Policy/Procedure** – A discussion was had if there was a need for an Employee Handbook. No action was taken.
9. **Future Agenda Items** – Current Policy / Procedure. Handbook
10. **Next regular meeting-** Nov. 15, 2023 tentatively
11. **Adjourn-** Benson / Rand motioned to adjourn meeting at 6:56 pm. Motion carried unanimously.

Submitted by:

Connie R. Sears

Joint District Administrator

Clerk/Treasurer

Nov. 15, 2023